

# PROPERTY MAINTENANCE



## checklist

### MONTHLY

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|--|---|
| <input type="checkbox"/> TRIM OVERGROWN PLANTS   | <input type="checkbox"/> CLEAN WINDOWS & DOORS      |
| <input type="checkbox"/> TRIM GRASS & LAWNS      | <input type="checkbox"/> CLEAN LARGE APPLIANCES     |
| <input type="checkbox"/> DECLUTTER LIVING SPACES | <input type="checkbox"/> WIPE DOWN KITCHEN CABINETS |
| <input type="checkbox"/> DEEP CLEAN BATHROOM     |   |

### QUARTERLY (EVERY 3 MONTHS)

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- SERVICE AIR CONDITONERS
- CLEAN LARGE APPLIANCES
- CHECK ELECTIRCAL SYSTEMS
- TEST SMOKE DETECTORS & ALARMS

### BI-ANNUAL (EVERY 6 MONTHS)

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- DEEP CLEAN GUTTERS
- INSPECT & CLEAN WATER TANKS & PUMPS
- CHECK FOUNDATION FOR CRACKS & POOLING WATER
- PEST CONTROL (CHECK FOR TERMITES & OTHER PESTS)
- INSPECT PLUMBING
- SAFETY AUDIT (CHECK LOCKS, HINGES, GATES ETC. & CHECK BATTERIES)

### ANNUAL

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| <input type="checkbox"/> DEEP CLEAN UPHOLSTERY                        | <input type="checkbox"/> PAINT TOUCH-UPS                        |
| <input type="checkbox"/> SERVICE LARGE APPLIANCES                     | <input type="checkbox"/> POWER WASH DRIVEWAYS & OUTDOOR SPACES  |
| <input type="checkbox"/> CLEAN STORAGE AREAS                          | <input type="checkbox"/> ROOF INSPECTION                        |
| <input type="checkbox"/> FLOOD PREPARATION (STOCK EMERGENCY SUPPLIES) | <input type="checkbox"/> SERVICE SEPTIC SYSTEMS (IF APPLICABLE) |

Think of your home as a high-maintenance best friend—*it needs consistent attention.* Stay on top of essential home maintenance with this simple checklist.

Regular upkeep prevents costly repairs and ensures your home remains safe, comfortable, and valuable.