

Director, Facilities Management

The Terra Caribbean Group encompasses Terra Caribbean and Bajan Services in Barbados. Facilities Management services are offered to residential, retail and commercial clients across the group. We are currently seeking to recruit a suitably qualified individual to join the executive management team for the Group, filling the position of Director, Facilities Management.

This position will be primarily responsible for the planning, administration, supervision and review of the department's operations. This person will ensure that the Facilities Management plan is executed and that the department objectives are achieved. The Director, Facilities Management will oversee the property management teams within both Terra Caribbean and Bajan Services. The service line is segmented into Commercial Property, Residential Property, and Property Owner's Associations. Each segment has a number of sub-segments requiring different skill sets. The Director is expected to have a thorough understanding of each segment and be able to manage the service line on a macro level ensuring growth and profitability for the Group.

Our team enjoys a fun, challenging and fulfilling atmosphere, one that is open to change and innovation providing personal growth opportunities. We will offer a competitive salary and benefits package to the successful candidate. A significant portion of the remuneration package will be tied to the performance of the individual and the Group. All applications will be treated in the strictest confidence. Applications sent directly to our Managing Director must be accompanied by a detailed Curriculum Vitae and contact details of two business references no later than Friday 10th June, 2011.

Qualifications and Key Skills:

- University Degree in a Construction Industry related field. E.g. Project Management, Engineering, Quantity Surveying, Valuation. Or;
- Certificate in Facilities Management or Property Management from an accredited institution.
- Five years experience at a senior managerial level.
- Can work under pressure and with a variety of senior staff/clients.
- Demonstrate a commitment to continually improving client service and satisfaction.
- Proficiency in appropriate computer software applications e.g. Microsoft Word, Excel, and FileMaker.
- Understanding of relevant accounting and finance issues relating to property management.
- A detailed understanding of the key elements that drive value in properties.
- Demonstrate sound decision making ability, professional judgment and problem-solving skills.
- Ability to demonstrate a thorough understanding of the Firm's mission, strategic goals and its culture.
- Exceptional oral and written communication skills.
- Be a leader and participate in focused teamwork, developing a good rapport with all levels of staff.
- Ability to manage multiple concurrent tasks.
- Capacity to accept constructive feedback and learn from experiences.
- Demonstrate a commitment to continually improve client service satisfaction.